

BOARD OF DIRECTORS MEETING

DATE: August 22, 2011

DIRECTORS PRESENT: Laurie Tomczak, Brett Collier, Christopher Thiessen, Kelly Goeb, Gail Langhorst, Joanne Collier, Michelle Zwickey and Patricia Grace-Probst.

OTHER ATTENDEES: See attached listing

ABSENT: Kenneth Dahlberg

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:01 p.m. by Board Chairperson Zwickey.	
1. Approve Agenda	Additions were made to the agenda. Guest speakers Claire Stevens and Laurie Tomczak asked to be added to the agenda.	A motion: J. Collier, second: G. Langhorst to approve the agenda as amended. All ayes. Motion carried.
2. Guest Speaker	Claire Stevens read a letter from Dawn M. Schatz and provided a tally from a petition she had circulated, along with comments from the 89 citizens she questioned regarding the possible affiliation with Essentia Health. Laurie Tomczak spoke briefly on the City of Kettle River meeting that she attended and provided Administration with community concerns as requested by the attendees of the meeting.	The Board Chair extended a thank you to both Claire and Laurie.
3. Consent Agenda	Consent agenda was presented.	Motion: B. Collier, second: Goeb to approve the consent agenda as presented. All ayes. Motion carried.
4. Medical Staff Report	Medical Staff report was presented by Sharon Gossett, M.D. Dr. Gossett presented information on the newly developed Quality and Peer Review Committee. Dr. Gossett spoke at length on non-Gateway physician and community concerns relating to Administration and the possible affiliation.	A meeting date of September 15, 2011 at 7:00 p.m. was set. Administrative Assistant will coordinate room arrangements.
a. Medical Staff By-law Review	Medical Staff By-law Review process was discussed.	Chief Executive Officer will compile legal counsel bios for consideration for working through this process.
b. Credentialing Report	Trina Lower presented the August 2011 Credentialing report.	Upon Medical Executive Committee recommendation, motion: G. Langhorst, second: Thiessen to approve the August 2011 Credentialing report as presented. All ayes. Motion carried.
5. Safe Site Committee	CEO reported that Mercy's HIS Supervisor continues to work with MHA to identify a date for a physician advocate to assist the Safe Site Committee and physicians with clarification and supporting rationale for roadmap requirements.	Information will be brought forward as available.
6. Essentia Memorandum of Understanding	Chief Executive Officer presented a draft amendment to the Essentia MOU which would extend the closing date to December 31, 2011.	Motion: Thiessen, second: J. Collier to accept the amendment as presented. All ayes. Motion carried.

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7. Arrowhead Lane Update	Facilities Management Supervisor presented an update on the Arrowhead Lane property and asked the Board for authorization to begin the bid process which would include the requirement of a bid bond.	Motion: Thiessen, second: G. Langhorst to authorize the process. All ayes. Motion carried.
8. 2012 Tax Levy	Administration received a letter from the Carlton County Auditor's office in regards to the 2012 Tax Levy.	Motion: Thiessen, second: Tomczak to recommend a zero tax levy for 2012. All ayes. Motion carried.
9. Employee Climate Survey	James Theurer of Informed Decisions presented an overview of the Employee Climate Survey. Overall results were up from the previous survey which was held two years ago and are above the state average for hospital employees.	Informational purposes only.
10. Strategic Plan - Employee Engagement Survey Update - Leadership Development Update	Human Resources Supervisor presented an update on the status of the Employee Engagement Survey and Leadership Development areas of the strategic plan. All areas are on track with the exception of Employee Forum meetings. It was noted these meetings will be scheduled once the Due Diligence process has been completed.	Informational purposes only.
12. Board Trustee Events	Chief Executive Officer distributed information on upcoming MHA Trustee Regional Meetings.	Board members interested in attending should contact Administrative Assistant to coordinate their registration.
ADJOURN:	There being no further business the meeting was adjourned at 6:45 p.m.	Motion: G. Langhorst, second: J. Collier to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title