

(Attachment #1)

**BOARD OF DIRECTORS MEETING**

**DATE:** October 24, 2011

**DIRECTORS PRESENT:** Laurie Tomczak, Michelle Zwickey Christopher Thiessen, Kelly Goeb, Gail Langhorst, Joanne Collier and Kenneth Dahlberg.

**OTHER ATTENDEES:** See attached listing

**ABSENT:** Brett Collier and Patricia Grace-Probst

<b>AGENDA</b>	<b>DISCUSSION/CONCLUSIONS</b>	<b>RECOMMENDATIONS/ACTION WHAT/WHEN</b>
<b>ACTION AGENDA</b>	The Board of Directors meeting was called to order at 5:01 p.m. by Chairperson Zwickey.	
1. Approve Agenda	Additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, a motion: Tomczak, second: G. Langhorst to approve the agenda as amended. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented. Both the Facility Quality Committee and Medical Staff Quality & Peer Review minutes were distributed and recollected after Board review.	Motion: J. Collier, second: Goeb to approve the consent agenda as presented. All ayes. Motion carried.
3. Medical Staff Report  a. Credentialing Report	Dr. Gossett reported that staff and physicians have been experiencing issues with the facility paging system. Dr. Gossett also requested clarification on the Policy on Policies as to when medical staff becomes involved in policy development.  Trina Lower presented the October 2011 Credentialing report.	The Quality Improvement information relating to the Paging system will be reviewed and a backup plan will be investigated. HIS Supervisor and CEO will meet to make edits to the Policy approval process and will bring back to the Medical Staff for review.  Upon Medical Executive Committee recommendation, motion: Thiessen, second: Tomczak to approve the October 2011 Credentialing report as presented. All ayes. Motion carried.
4. Safe Site Committee	Board members Thiessen noted that he, Kelly Goeb and staff member Dawn Westerberg attended a Safe Site Workgroup meeting. Director of Quality/HIS noted that MHA has been unable to identify a physician advocate to assist with the Safe Site information as requested. Board member Thiessen requested that a Safe Site meeting be scheduled.	Administrative Assistant noted that she is currently working on identifying a meeting date for the Safe Site Committee and will send formal notification once the date is finalized.
5. Essentia Update	Jason Douglas, CEO presented an update on the Phase III Due Diligence document. The Mercy Board of Directors met with legal counsel on Wednesday, October 19, 2011 to discuss the terms and conditions of the proposed Essentia transaction. Administration and legal counsel from Mercy and Essentia will meet on November 7 <sup>th</sup> to review the proposal.	Mike Motley, VP Regional Operations at Essentia was present and addressed questions of the board and attendees.

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6. Arrowhead Lane	Construction is currently underway. Facilities Management Supervisor gave an overview of the wellness building and features.	Informational purposes only.
7. Township Listening Sessions	Board member Thiessen spoke briefly on his conversation with Dr. Raymond Christensen relating to holding listening sessions at the Hospital District Township and City meetings.	Motion: Thiessen, second: Tomczak to encourage board members to attend their monthly township/city meeting to hear community concerns. All ayes. Motion carried. It was noted that board members would need to contact the Township Clerk or Chairperson to be added to the agenda.
8. Policy Approval	Director of Quality/HIS and Chief Executive Officer will review the Policy Approval process and bring back to Medical Staff for review. Once Medical Staff has reviewed/approved, the document will then be brought back to the Mercy Board of Directors for final approval.	Informational use only.
<b>ADJOURN:</b>	There being no further business the meeting was adjourned at 5:44 p.m.	Motion: Thiessen, second: J. Collier to adjourn the meeting. All ayes. Motion carried.
<b>APPROVED BY:</b>		<b>Board Clerk</b>
	<b>Signature</b>	<b>Title</b>